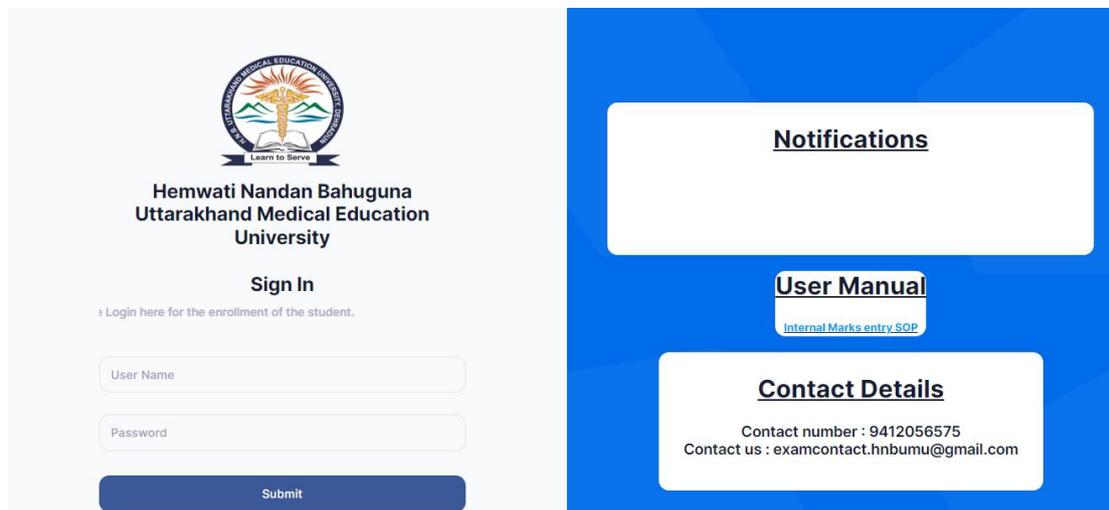


Introduction to the Student Enrollment portal:

Visit the Login page by using the this Link: <https://hnbumucollege.meta-secure.com/>



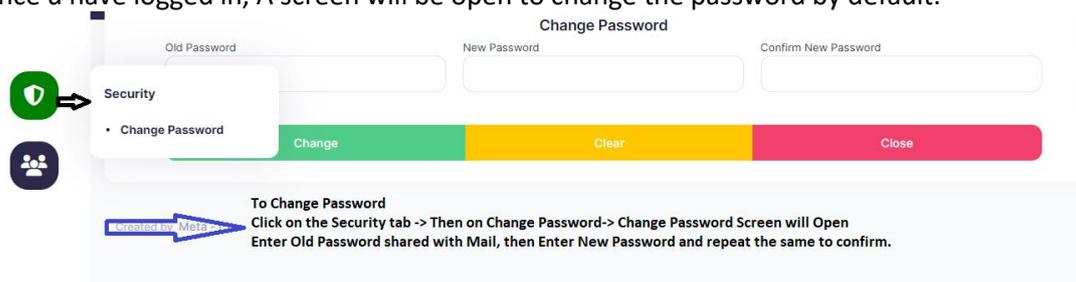
To Login kindly use the Username and Password share through mail.

STEP: 1

- Enter the Username
- Enter the Password
- Click on the submit to login

STEP: 2

Once u have logged in, A screen will be open to change the password by default.



Steps to change the password is

- Click on the security tab
- Under security tab, click on Change Password
- Enter the old password (shared in mail)
- Enter the New Password of your choice
- Re Enter the new Password again
- Click on the Change icon to set new Password.

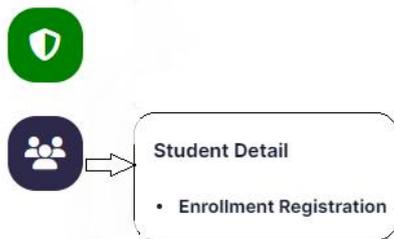
We strongly request user to change the password.

Note: please set the new Password which is easy to remember and difficult to crack by unknown

How to start Enrollment Registration

STEP: 3

- Click on the Student Detail Tab
- Under the Student Detail Tab, Click on the Enrollment Registration option.



To Start with Registration.

- >Click on Icon of Student Detail
- > Then on Enrollment Registration to proceed.

- Select the course from drop down option.

The screenshot shows a web form for enrollment registration. The 'College Name' field is filled with 'GMC0001 - Government Medical College, Haldwani'. The 'Course' dropdown menu is open, showing 'MD/MS - DOCTOR OF MEDICINE/MASTER OF SURGERY' as the selected option. Other fields include 'Stream', 'Student Name', 'Father Name', and 'Sem'. A message below the form states 'There are no data records to display.' and a pagination control shows '<< < Go > >>'. A red error message 'No Records...!' is visible at the bottom.

- Select the Specialization course
- Select the Year of Admission from drop Down
- Select the month of Admission from drop Down (Sessional Month)
- Upload the Photo and signature

The screenshot shows the 'Admission Details' form. It includes four dropdown menus: 'Specialization*' (---Select---), 'Admission Semester / Year*' (A), 'Year of Admission*' (---Select---), and 'Sessional Month*' (---Select---). Below these are two upload sections: 'Upload Photo*' and 'Upload Sign*'. Each section has a placeholder image and a purple 'UPLOAD' button.

- Update the Personal Details shown on the screen.

Personal Details

Student Name*

Father Name*

Gender*
 ---Select---

Category*
 ---Select---

Nationality*
 ---Select---

Quota*
 ---Select---

Aadhaar No.*

Student Name in Hindi*

Mother Name*

Date of Birth*
 dd/mm/yyyy

Sub Category*
 ---Select---

Mobile No.*

CheckAadhar:

Special Category*
 None

Email ID.*

[Instructions](#)
 [Help](#)

↑

- Update the Address Details of Candidates.

Correspondence Address

Address line 1*

Address line 3*

State*
 ---Select---

Address line 2*

City*

District*

Pincode:*

Save
Update
Delete
Reset

↑

Once all the required Data is updated click on **save button** to save the record and move on to update another candidate details.

NOTE:

Use of Update Button: When any record needs to be rectified then update button will be used.

Use of Delete Button: When any record needs to be Deleted then Delete button will be used

Use of RESET Button: When Screen needs to be clear of all Data then RESET button will be used.

All the save record will be shown on the grid, for any rectification in data click on the record and to load.

Record can be filter through Search Bar.

College Name

Course

Stream

Student Name

Father Name

Sem

▼ ⛔

Course	StudentName	FatherName	Sem	Status
MD/MS	AJIT	RAM	A	Entered

Note: Please Make Sure all the Candidates has been registered on the portal before locking it. Once the record are locked, it will not be unlocked later on.

There will no provision for any change in records once its locked. However rectification in Data can be done Till it is not locked.

In case of Support with respect to portal please reach to us at examcontact.hnbumu@gmail.com and call us at: 9412056575

Support will be available during the Office timing: 10:00 AM to 6:00 PM